



© Ken M. Johns/Science Source

Dear Workshops Student,

For 45 years, Maine Media Workshops + College has educated and inspired visual artists and storytellers to achieve their creative potential. When you come to Maine Media, you join our extended family of serious, committed image-makers and storytellers. Whether you're joining us for the first time, or back for your tenth workshop, we're glad to have you! The stories you tell with your art make ripples that extend far beyond our small campus in Rockport; that's something we're proud of and that we hope has a positive impact on our world.

This packet contains information that will help you prepare for your workshop and ensure that you get the most out of your workshop. Please note that our Winter/Spring registration and check-in schedules differ from the summer season, so be sure to read carefully and don't hesitate to reach out if you have any questions! More information on meals, class schedules, and travel follow in the coming pages. You can jump to WHAT TO BRING per discipline by clicking on the icons below. Thanks for reading!

Kind Regards,
The MMW+C Staff



Photography



Filmmaking



Book Arts & Design



Writing



Our Values

© Kara Birnbaum

Our students, staff, and instructors are a diverse group. We come from all over the world and have different backgrounds, ages, skill levels, and identities. MMW+C values difference and believes in the power of art to build bridges and deepen human understanding.

Core Values

In June 2016, Maine Media College adopted the following Core Values. We expect all students, staff, and instructors to embrace these values.

These values are to: Create an inspiring, supportive community where students, staff and faculty engage, discover, learn, and create.

To do this we:

- Respect each individual voice while fostering teamwork.
- Nurture and extend our community, embracing inclusivity.
- Conduct ourselves with professionalism and respect.
- Act with integrity.
- Work collaboratively to pursue creative innovation and continual growth.
- Embrace wholehearted engagement in intense learning experiences.
- Encourage and support each individual's journey towards change and transformation.

Code of Conduct

It is expected that all members of the Maine Media College community including board, faculty, staff, and students participate in the community with a level of ethical behavior that supports the mission of the school, these core values, and the well being of each individual in the community.

In addition to the policies and procedures published in the employee, student, and faculty handbooks, and those listed above, all community members must be responsible for their actions and not engage in behavior that is threatening, dangerous or harmful to self or others, that causes disruption to the campus and learning environment, or that damages physical property.

Harassment & Discrimination:

MMW+C expressly forbids discrimination. Our non-discrimination policy is as follows:

Maine Media Workshops + College does not discriminate on the basis of age, race, color, sex, sexual orientation, gender expression or transgender status, marital status, religion, creed, ancestry, national and ethnic origin, veteran's status, physical, mental handicap or other legally protected classification in any of its policies or procedures - including but not limited to those related to admission, employment, advancement, the provision of educational services, and the granting of financial aid - or in its services, facilities, privileges or benefits in compliance with and to the limits of applicable state and federal laws.

We also forbid any form of harassment and sexual misconduct of any kind. If you experience discrimination or harassment at MMW+C or at any MMW+C event, take action: Cite our Core Values and Non-Discrimination statements, tell the offending party to stop

Reporting Procedure

This procedure is intended to provide prompt and equitable resolution of complaints of harassment, sexual harassment and sexual violence by individuals.

1. **Individuals may submit a report via MMW+C's hotline at (802) 962-1465.** The individual will be asked to leave a message and contact information (name, phone number, and email address), so MMW+C may follow up on the complaint. For messages left Monday-Friday, the call will be returned within 24 hours. Messages left over the weekend will be followed up on by Tuesday mid-day. All messages are transcribed and forwarded to the Title IX Coordinator(s) email.
2. Individuals are strongly encouraged to **notify the Title IX Coordinator** if they believe a violation of this nature have occurred. All others within the organization's community are also expected to report possible violations of this nature as soon as possible.

Title IX Coordinator

Jane Richardson, Business Manager

email: jrichardson@mainemedia.edu

office phone: 207.236.8581 x308, or cell phone: 207.691.3320

- a. If the complaint is against the Title IX Coordinator, the report should be made to the President. If there is a complaint against the President, the Chair of the Board should be notified of the complaint. In such cases, the Chair of the Board will handle the complaint and shall contact with an outside investigator to investigate the complaint.
- b. Individuals also have the option to make a report of sexual violence to law enforcement, and will be assisted by the Title IX Coordinator in doing so, if desired.

The full policy may be found on our website at:

www.mainemedia.edu/policies

Sexual Assault Resources

National Sexual Assault Hotline: 1-800-656-4673

<https://www.rainn.org/about-national-sexual-assault-telephone-hotline>

Maine Coalition Against Sexual Assault: 1-800-871-7741

<http://www.mecasa.org/maine-resources-2/>



© Mark Dawson

General Information

We're thrilled that you'll be joining us for a workshop (or workshops) during our 2019 Winter/Spring Season! The General Information that follows in this section of the Welcome Packet should answer most of your questions about travel, campus guidelines, and refunds.

Still need help? Ask us! **207-236-8581** | info@mainemedia.edu | toll free: **877-577-7700**

Arrivals + Registration

When to Arrive

For Week-long (or longer) classes: You should plan to arrive by Sunday evening, settle into your room (if arranged with us) and have dinner at one of the local restaurants. A Chamber of Commerce guide may be found at: <https://www.camdenrockland.com/> Breakfast and lunch are served on campus Monday through Friday and are included in your lodging package. Breakfast is served between 8:30AM and 9AM. You may finish your registration between 8:30 - 9:00AM in our Registration office, located in the Ernst Haas Center (Bldg 3 on the map). Classes will begin following a brief Welcome Introduction in the campus Dining Hall. Classroom locations will be provided when you register Monday morning. Please check in with us, even if you have been here before.

For One- and Two-Day Classes: You should plan to arrive by Friday evening, settle into your room (if arranged with us) and have dinner at one of the local restaurants. A Chamber of Commerce guide may be found at: <https://www.camdenrockland.com/> On Saturday morning, you may finish your registration between 8:30 - 9:00AM in our Registration office, located in the Ernst Haas Center (Bldg 3 on the map). Classes will begin at 9AM. Classroom locations will be provided when you register Saturday morning. Please check in with us, even if you have been here before.

Registration

The Registration Office, in the Ernst Haas Center (bldg. 3 on the map) will be open starting at 8:30am on the first day of your course. Please check in with us, even if you have been here before.

Questions? Ask us! **207-236-8581** | info@mainemedia.edu | toll free: **877-577-7700**

Arrivals + Registration (cont.)

Lodging

If you have arranged your lodging with us, your key & lodging packet will be found in the Early/Late arrival box, located outside the front doors of the Ernst Haas Center (Bldg 3 on Campus map below).

When to Depart

Week long classes end late Friday afternoon. Students often go out to dinner as a group on Friday evening. One and two-day classes end late Saturday and Sunday afternoon respectively. Those of you booked for week long classes, we ask that you checkout of your accommodations no later than 11AM Saturday. If you need to stay over on Saturday night (or arrive early on Saturday prior to your class), please give us at least a 72-hour advance notice and we can make that arrangement for you. The room fee for an additional night is \$75 (no meals available).

Campus Guidelines

Campus Photos & Videos

Maine Media staff are asked to take candid photos and informal videos of students at work on campus and in the field. These images are used for MMW marketing and development efforts.

Smoking

For the health of our workshop community, MMW+C is a SMOKE FREE CAMPUS. There is ONLY ONE location on our grounds where smoking is permitted. It is located in the field below the Haas parking lot, away from all regular foot traffic on our campus. While you are visiting us, we welcome your help in reminding anyone who appears to be unaware of this policy. There will be a \$150 cleaning fee automatically charged to your credit card if the policy is ignored in any of our housing units.

Alcohol

Alcohol may be consumed at Maine Media only by persons 21 years of age or older, in appropriately licensed areas and distributed by authorized personnel. Individuals must present a valid form of identification each time an alcoholic beverage is served.

Alcohol provided by Maine Media's bar may be consumed in these licensed areas ONLY (when these areas are not in use as classrooms):

- Dining Pavilion
- Pathway from the dining pavilion to the Soundstage
- Soundstage

Residential areas on our campus do not fall under our existing liquor license. This means that alcohol purchased from outside of Maine Media is permitted and may be consumed by adults 21 or over. No alcohol may be served to anyone under the age of 21. These areas are permitted for responsible alcohol consumption:

- Campus Residence
- Kate's Cottage
- Ranch House

Drug Free Campus

Maine Media Workshops + College is committed to protecting the safety, health and well-being of all individuals in our workplace. We recognize that drug use poses a significant threat to our goals. We have established a drug-free campus environment. Maine Media encourages anyone with a drug addiction problem to voluntarily seek help.

Applicability: Our drug-free workplace policy is intended to apply whenever anyone: faculty, staff, or students are representing the organization whether on or off campus while engaged in workshop activities. Therefore, this policy applies during all hours, while on campus property, at Maine Media events and class locations.

Prohibited Behavior: It is a violation of our drug-free workplace policy to use, possess, sell, trade, and/or offer for sale illegal drugs or intoxicants.

Medical or Recreational Marijuana Use: Federal law and the Drug Free Schools and Workplace Acts make possession and use of marijuana on-campus illegal, even in states with medical or recreational marijuana laws. Thus, Maine Media Workshops + College does not permit medical or recreational use of marijuana anywhere on campus.

Substance Abuse Resources

Substance Abuse and Mental Health Services Administration (SAMHSA)
1-800-662-HELP (4357) | <https://www.samhsa.gov/find-help/national-helpline>
SAMHSA Treatment locator: <https://findtreatment.samhsa.gov/>

Sweetser Promise Line: 1-800-434-3000
<https://www.sweetser.org/all-programs-services.php>
Sweetser is a Maine non-profit that connects Mainers to mental health services.
Veteran's number: 1-800-434-3000

Maine Health and Human Services Hotline Directory:
<https://www.maine.gov/dhhs/hotlines.htm>

Travel

Travel to Rockport

Getting to Rockport is relatively easy. If you are driving, we are four hours north of Boston, eight hours north of New York City. Montreal is seven hours. If you fly, we recommend flying through Portland's Jetport (PWM), renting a car or pre-booking our van service (approximately a two-hour trip and \$170 roundtrip fare). Cape Air operates a commuter airline connection between Boston and the Rockland Airport (RKD), just twelve miles from MMW+C. Taxis are available from RKD at a cost of approximately \$35. (Joe's Taxi 207.975.3560 or Schooner Bay Taxi 207.594.5000)

Bus Service

Concord Coachlines provides bus service from Boston and Portland. Recently, they also have instituted a direct 29-seat luxury bus from NYC to Portland (would require a van service connection to Rockport). Visit their website at <https://concordcoachlines.com/> for schedules & details or call 800-639- 3317.

Tip: We do not recommend booking non-refundable tickets, as we cannot be responsible should your workshop be cancelled. For any cancellation, you will be notified approximately 30 days in advance of the start of your workshop.

Travel (cont.)

Driving Directions

For GPS, use our address: 70 Camden St, Rockport, ME, 04856

If you are coming from the South, take Interstate 95 north into Maine. Take the South Portland Exit (I-295) and follow I-295N through Portland. Continue on I-295N to the Brunswick Route 1 Exit (Exit 28). Follow Route 1 North through Brunswick, Bath, Woolwich, Wiscasset, Damariscotta and Waldoboro to Warren -- about 45 miles, where you'll find Route 90 at a blinking yellow light. Take a left onto Route 90 and follow it 11 miles to the third set of stoplights. The Market Basket, a green barn, will be on your right. Turn LEFT onto Route 1 North and then after ¼ mile take a RIGHT onto Camden Street. Go through a STOP sign and MMW+C will be on your left, another ¼ mile before the hill.

If you are coming from the North on Route 1, proceed through Camden. Turn left onto Camden Street (the first left after Cedar Crest Motel). Proceed on Camden Street approximately one-half mile. We are on the right. Turn into the driveway immediately after our sign in the yard.

Campus Map

A campus map may be downloaded from our website:

<https://www.mainemedia.edu/wp-content/uploads/2018/10/MMW-Maps2018-Campus.jpg>

Travel Insurance & Cancellation Policy

Whether you are traveling to Rockport, Paris, Iceland, Hawaii, Crete or one of our other varied locations, we strongly recommend that you purchase travel insurance to protect yourself against: 1) unforeseen circumstances that might prevent your attendance; or 2) a course cancellation.

We suggest a plan that offers coverage for medical/dental emergencies, lost baggage, missed connections, and trip cancellation, should you unexpectedly need to cancel.

Maine Media Workshops is registered with Travel Insurance Services of Columbus, Ohio.

Information & application may be found at: <https://www.mainemedia.edu/workshops/registration-info/travel-insurance/> and 3 levels of coverage are available. Alternatively, by calling 800-937-1387 (please reference Producer account 240583).

We are also pleased to advise our international students that you can now purchase health/accident insurance while visiting the US. Info may be found at: <https://www.mainemedia.edu/workshops/registration-info/travel-insurance/>

Maine Media is not responsible for cancellations due to medical emergencies or reimbursement of non-refundable airline tickets in the event of a workshop cancellation.

Please review our cancellation policy at <https://www.mainemedia.edu/workshops/registration-info/>

Tip: Get a travel insurance plan that offers coverage for medical/dental emergencies, lost baggage, missed connections, and trip cancellation, should you unexpectedly need to cancel.

Payment, Refunds, and other Policies

Payments

Final payment is due 45 days prior to the start date of any workshop. Some travel workshops may have their own deadline, please check the workshop description. . All fees are to be paid in U.S. funds. No foreign checks are accepted. Acceptable forms of payment include cash, checks, bank draft, pre-approved company purchase orders, VISA, MasterCard and Discover.

Transfer Policy

If for any reason you desire to transfer to a different workshop, please notify us at least 45 days in advance of the workshop start date. We will try to accommodate your request to transfer, however we reserve the right to accept or reject any transfer. Your transfer must be to a workshop within the next calendar year.

Refund Policy

Enrollment is limited in our workshops, so once you have been accepted your participation is important to us - we rely on your attendance to make important arrangements with faculty and other logistics. If you must withdraw from a workshop, please do so in writing (an email to registrar@mainemedia.edu is fine).

We provide the following refund policy (please note that the \$55 registration fee is non-refundable):

Rockport Based Workshops:

Withdraw 45 days or more prior to the start of your workshop and we will refund all payments made, less a \$125 cancellation fee and the \$55 registration fee.

Withdraw less than 45 days, but more than 30 days prior to the start of your workshop and we will retain 50% of your workshop tuition and the \$55 registration fee.

Withdraw 30 days or less prior to the start of your workshop, there will be no refund.

Travel Workshops:

Withdraw 60 days or more prior to the start of your workshop and we will refund all payments made, less a \$250 cancellation fee and the \$55 registration fee.

Withdraw less than 60 days prior to the start of your workshop, there will be no refund.

Some travel workshops may have differing requirements, please check the course descriptions.

Important: There are NO exceptions to our Cancellation and Transfer Policies.
Please consider purchasing travel insurance.

Payment, Refunds, and other Policies (cont.)

Maine Media Workshops is not responsible for cancellations due to medical or other family related emergencies. We strongly urge you to consider purchasing trip cancellation insurance for any workshop. In the event a workshop must be cancelled by us due to inadequate enrollment or other events outside of our control, we will refund all funds paid to us - or, we can transfer you to another workshop, space permitting. Maine Media Workshops is not responsible for reimbursement of non-refundable airline tickets, or outside hotel rooms in the event a workshop is cancelled. Information may be found in the next section. Before making non-changeable travel arrangements please check-in with us.

We do not offer refunds for the following:

- We do not refund deposits if you fail to arrive for a class.
- We do not give refunds for unused meals.
- We do not give refunds for unused accommodations.
- We do not reimburse participants for penalties on airline tickets as the result of a cancelled workshop.
- We do not refund unused van reservations.

Instructor Replacement

It is the nature of our business that the professionals who teach here are sometimes unable to lead a specific workshop because of last minute professional engagements. In such cases, we make every attempt to find a suitable replacement with equal credentials. We will attempt to notify all those registered for the class, but since replacements may be made only a few days before a class begins, notification may be impossible. Substitution of an instructor, with the exception of Master level classes, is not sufficient cause for withdrawal.

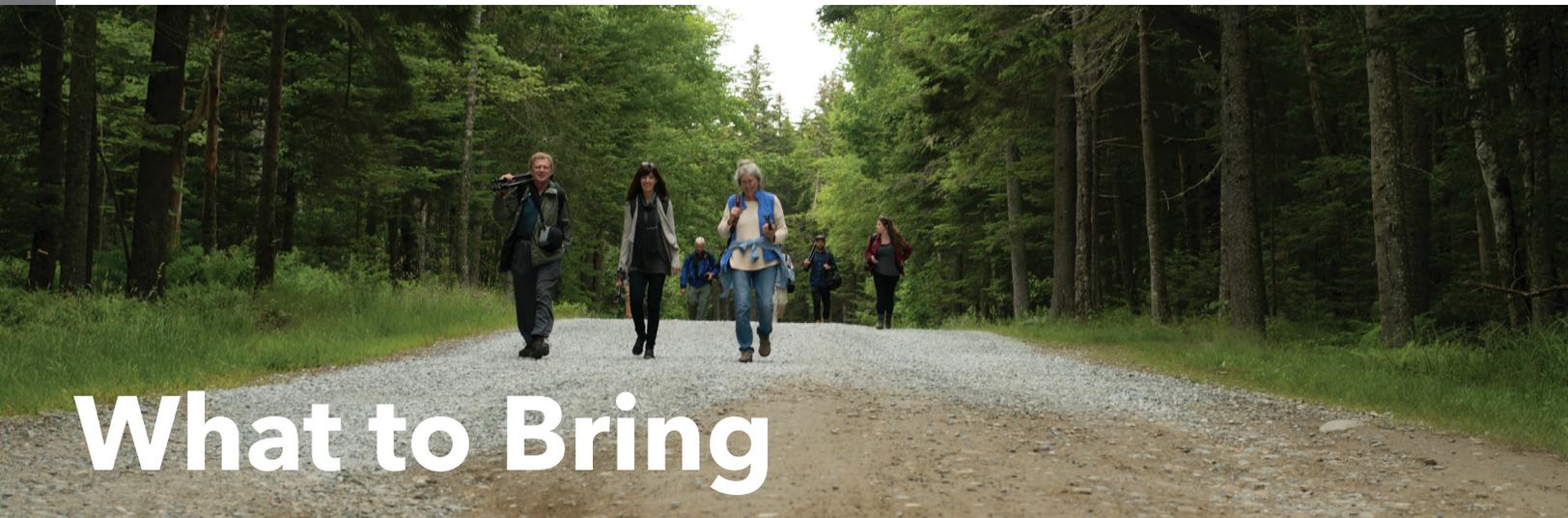
Workshop Cancellation

Occasionally we must cancel a workshop, usually because of insufficient enrollment. Or, an instructor has been called away and we are unable to find a suitable replacement. In such cases, we will contact you and discuss your options for alternate workshops. If another workshop is not acceptable, we will refund all fees paid, including the application fee. While we do not like to cancel workshops, occasionally it is unavoidable. In such cases, we will do everything we can to accommodate you in another workshop.. We make every attempt to finalize the workshop confirmations 30 days from the class start date. Do not make any unchangeable travel arrangements until you have verified with us. For more Information on trip/travel insurance visit:

<https://www.mainemedia.edu/workshops/registration-info/travel-insurance/>

Liability

In the event that we cancel your workshop, the extent of MMW+C's liability is limited to the return of all fees paid. MMW+C will not be responsible for reimbursement of non-refundable airline tickets due to cancellation of a workshop or replacement of an instructor.



What to Bring

© Alissa Hessler

Here are some suggestions on what to pack and what basic gear to bring for every student in the Winter/Spring Program. You can skip to discipline specific packing lists by clicking the icons below. Some workshops will have special gear lists--we usually send those out about two weeks before the start of a workshop. If you ever have questions about what to bring, just ask!



Photography



Filmmaking



Book Arts & Design



Writing

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Clothing: Everything at MMW+C informal, just focus on wearing what makes you comfortable, keeps you warm, and ready to make work! Temperatures in Winter/Spring range from single digits to mid-forties.

- Winter Layers:** hat, gloves, warm jacket, good socks, and long underwear
- Warm Shoes:** with good tread, especially if there's snow or ice on the ground!
- Backpack and/or camera bag:** useful for bringing class materials/gear to campus and on fieldtrips

Tech: Our campus is wifi equipped!

- Pen & Paper:** or your preferred equipment for note-taking!
- Cellphone:** Service can be spotty. Please silence your cell phone while in class
- Laptop:** required for writing classes and certain photography/film classes. We encourage all students to bring their laptop if they have one.
- Your Gear:** Camera, SD card, tripod, etc. Bring what you usually use to shoot.

Your Portfolio: Maine Media is an excellent environment for sharing work with instructors and peers. We recommend bringing:

- 15-20 Images or a short reel of your work



Creative Resources

© Terry Abrams

Gear We Have Here

We have a variety of film gear on campus for students to use during our Winter/Spring workshops in the film department. We also have a limited number of DSLR cameras and lenses that students can borrow during their workshop if they don't have their own camera.

Music

MMW+C has a licensing agreement with American Music Company (AMC) (<http://www.americanmusicco.com/>) and the music in their collection is freely available for students' use in workshops projects. Work including AMC music can be presented by MMW for in-house, nonbroadcast, student project, in-classroom presentation, public exhibition, local broadcast purposes and via web sites owned by Maine Media Workshops. Students wishing to submit work containing tracks licensed by (AMC) to film festivals or other media outlets must contract with AMC directly. Additionally, royalty-free music tracks are included on editing workstations in Soundtrack Pro. Students are encouraged to bring self-authored or licensed music with them if they have it.

Please Note: Maine Media Workshops discourages the use of non-licensed music in multimedia and film projects as neither the student nor Maine Media Workshops may lawfully publish works containing non-licensed music.

Introduction to Macintosh

Sunday Afternoons By Appointment | \$100

Our labs are all Macintosh. If you are unfamiliar with Mac operating systems, this half-day refresher course is a great way to get up to speed in advance of a digital workshop.

What to Bring-Photo

© Craig Stevens

The following list is suggested for our photography students in the Winter/Spring session. Please also refer to our general checklist for our suggestions on warm weather gear, your portfolio, and personal electronic devices. Some workshops will have special gear lists--we usually send those out about two weeks before the start of a workshop. If you ever have questions about what to bring, just ask!

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- Your Digital Camera** with manual functions for adjustable shutter speeds, f/stops, and ISO
- External Hard Drive:** a [USB/FW800/Thunderbolt drive](#) is suggested for additional storage
- Memory Card:** at least one (1) 16GB CF/SD card
- Optional/Additional Gear:** tripod, additional lenses, handheld flash, light meter, etc.
- Laptop:** for non-lab based classes that focus on fieldwork and image-capture, students are encouraged to bring a laptop with viewing/editing software installed for storage, editing, and file management.

Documentary & Photojournalism Classes

Students should bring all the gear listed above for digital photography students plus:

- Story Ideas:** If you want to start thinking about local stories to pursue, browse our local news sources:
 - www.penbaypilot.com
 - <http://freepressonline.com/>
 - <http://bangordailynews.com/midcoast/>
- Car:** A car is highly recommended for attendees of photojournalism /documentary workshops

Reminder: if you do not have your own camera or forgot a piece of equipment, you may be able to borrow select items from the Gear We Have Here

What to Bring-Film

© Seth McMillan

The following lists are suggested for specific types of film workshops in the Winter/Spring session. Please also refer to our general checklist for our suggestions on warm weather gear, your reel, and personal electronic devices. You can find information on music licensing and Gear We Have Here on the Creative Resources page. Some workshops will have special gear lists--we usually send those out about two weeks before the start of a workshop. If you ever have questions about what to bring, just ask!

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Cinematography

These workshops demand a rigorous environment where set etiquette and safety are of utmost importance. You should be prepared to work on your feet in a variety of weather conditions, around heavy and high voltage equipment. It is recommended that you bring:

- Multi-Tool** such as a leatherman
- Gloves** for handling equipment and hot lights
- Close toed shoes + work clothes**
- Small Flashlight**
- Optional Gear:** light meter, professional grade headphones, USB/Thunderbolt external harddrive with at least 500GB of storage, still camera
- Great Reads:** Some books our faculty suggest
 - *The ASC Manual*
 - *Cinematography: Theory and Practice* (Blain Brown)
 - *The Five C's of Cinematography* (Joseph Mascelli)
 - *Visions of Light: The Art of Cinematography*, DVD
 - *Set Lighting Technician's Handbook: Film Lighting Equipment, Practice, and Electrical Distribution* (Harry Box)
 - *Color Correction Handbook: Professional Techniques for Video and Cinema* (Alexis Van Hurkman)

Documentary

- Laptop** and headphones
- Camera Gear** (optional)
- Car:** A car is highly recommended for attendees of photojournalism /documentary workshops
- Story Ideas:** browse local news sources
 - www.penbaypilot.com
 - <http://freepressonline.com/>
 - <http://bangordailynews.com/midcoast/>

Editing

- Headphones** we have a limited number of consumer grade headphones are available to borrow from our inventory but they are not recommended for any post production needs you may have
- Footage:** bring whatever you'd like to work on

Screenwriting

- Laptop** and headphones if you like to use them
- Notepad/ writing utensils**
- Your Favorites!** Be prepared to talk about two of your favorite movies/TV shows
- Read!** We strongly suggest that aspiring screenwriters develop a habit of reading screenplays.
- Your Script(s)** in any stage of completion that you plan to work on during the workshop. Depending on the class that you are enrolled in, you may be required to submit pages in advance of the workshop. Please check the workshop description to see if this applies to you.

Some great screenplays to start with:

- **30 Rock** (pilot) by Tina Fey (online)
- **Breaking Bad** (pilot) by Vince Gilligan (online)
- **Four Screenplays** by William Goldman (Applause Books)
- **Get Out** by Jordan Peele (online)
- **Inglourious Bastards: A Screenplay** by Quentin Tarantino (Little Brown)
- **Lady Bird** by Greta Gerwig (online)
- **Logan** by Scott Frank & James Mangold and Michael Green (online)
- **Looper** by Rian Johnson (online)
- **Michael Clayton: The Shooting Script** by Tony Gilroy (Newmarket Press)
- **Orange Is The New Black** (pilot) by Jenji Kohan (online)
- **Rushmore** by Wes Anderson & Owen Wilson (Farrar, Straus and Giroux)
- **The Good Wife** (pilot) by Robert King & Michelle King (online)
- **Two Screenplays** by Robert Towne (Grove Press)

Other great books that our faculty love:

- **Screenplay: The Foundations of Screenwriting** by Syd Field (good to start with)
- **Story** by Robert McKee
- **The Anatomy of Story** by John Truby
- **Essentials of Screenwriting** by Richard Walter
- **The Tools of Screenwriting** by David Howard & Edward Mabley
- **The Screenwriter's Bible** by David Trottier

Tip: The Internet Movie Script Database and Simply Scripts are great resources for finding scripts to read online for free. Happy reading!

Sound Production

- Headphones** we have a limited number of consumer grade headphones are available to borrow from our inventory but they are not recommended for any post production needs you
- Your gear (optional):** we have all equipment you'll need, but feel free to bring your own field recorder, etc or gear that you'd like to get advice on how to use



What to Bring- Writing & Book Arts

© Erin Fletcher

The following lists are suggested for book arts and writing workshops in the Winter/Spring session. Please also refer to our general checklist for our suggestions on warm weather gear, your portfolio, and personal electronic devices. Some workshops will have special gear lists--we usually send those out about two weeks before the start of a workshop. If you ever have questions about what to bring, just ask!

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Writing

- Laptop
- Notebook/writing utensils
- Camera (optional): Many of our writing students bring a camera to capture the beauty of mid-coast maine.

Book Arts & Design

Our book arts studio is fully stocked with all the materials, tools, and supplies you will need during your workshop, but feel free to bring any of the following:

- Your favorite bone folder, cutting tools, awl, ruler, etc.
- Writing samples, photographic work, drawings/prints/collages, decorative papers, etc. to incorporate into projects